

**MINUTES OF THE 28<sup>TH</sup> MEETING OF THE BOG  
GOVT. ENGINEERING COLLEGE KOZHIKODE, WEST HILL  
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)**

**Date: 20.09.2022**

**Time: 02.30 pm**

**Venue: Conference Room, GEC KOZHIKODE  
(Offline Meet)**

**Members present**

- 1 Dr. L S Ganesh, Professor, IIT Madras (Retd.), Chairman
- 2 Dr. Elizabeth Elias, Professor, NIT Calicut (Retd.), Member
- 3 Sri Ajayan C., Additional Secretary, Higher Education Department, Govt. of Kerala
- 4 Dr. Sajith P. P., Principal (In charge), GEC Kozhikode
- 5 Dr. Anjana Santhakumar, Professor, GEC Kozhikode

**Members absent**

1. Dr. Byjubai T.P., Director Technical Education
2. Dr. Vrinda V Nair , SPFU Director
3. Dr. Ananda Reshmi S., Controller of Examinations, KTU
4. AICTE Regional Officer & Director, AICTE Nominee.
5. Sri. Santhosh Kurup, CEO, ICT Academy of Kerala, Member.

Dr. L S Ganesh, Honourable Chairman (Board of Governors), presided over the meeting. The Principal (In Charge), Dr. Sajith P.P, welcomed all the members to the meeting and presented a brief overview of the developments of the institute since the last BoG meeting. Subsequently, the items were taken for discussion and approval, as per the agenda notes.

**Minutes**

**PART A: Procedural**

**Item No. A1: Confirmation of the minutes of the 27<sup>th</sup> governing body meeting held on 17<sup>th</sup> February, 2022.**

The minutes of the BOG meeting held on 17.02.2022 were read and confirmed.

## **PART B: Status Reports**

### **Item No. B1 Brief summary on the current status of the institution**

The Honourable Chairman put on record the gratitude of the BoG to the Government for sanctioning two new programs in the Institute, namely B. Tech in Computer Science and Design, and M. Tech in Structural Engineering. The Chairman also suggested to prepare a data base of all programs to indicate the prospects for future expansions.

### **Item No. B2: Current faculty position of the institution**

The Board members reviewed the sanctioned and available faculty positions in each Department. The members expressed satisfaction with the faculty strengths across the Departments of the institution.

The Principal (In-charge) informed that, based on additional workload calculations, 3 more Assistant Professors (ad hoc) posts are sanctioned to the Department of Civil Engineering.

The Chairman suggested that a comparison of required faculty positions as per work load calculation and current faculty positions be presented to get a clear picture of faculty availability.

### **Item No. B3: Review of actions taken on the decisions of the 27<sup>th</sup> BoG meeting**

- All procedures related to re-appropriation of four funds approved in the meeting are completed.

### **Item No. B4: Reports on activities**

The TEQIP coordinator presented the details of admissions, results, placements, higher studies and faculty achievements. The Board members reviewed the activities one-by-one and discussed possibilities for improvement. The activity wise details are given below.

#### **Item No. B.4.1: Results Analysis**

The results of various programs offered by the institute is higher than University average. However, the Board members suggested to compare the results with that of other Government

Engineering colleges (branch wise), to get an indication of how well the institute is performing compared to peer institutes.

**Item No. B 4.2: Placement / Higher Studies Statistics**

The Board expressed concern that the number of students appearing for and qualifying in the GATE examination is very less. Since the data presented is that of final year students, the members suggested that data on students qualifying in the GATE examination after graduation should also be collected and presented. It is also suggested to compare the number of students pursuing higher studies among those who qualify in the GATE exam.

Regarding the placement statistics presented, the Board members pointed out that, among the total number of final year students, a tabulation of the number of students placed among the eligible students would give a clear picture on placement statistics.

The Honourable Chairman also stressed on the need to bring out more start-ups and innovations from the institute. He also suggested to make short videos of successful start-ups of alumni and use them to motivate students during their induction programs.

### **Item No. B 4.3: Placement Training for Students**

The placement cell should play a leading role in identifying the requirement of employers and communicate the same to students periodically so that there is enough time available for planning and preparation. The service of well-placed Alumni can also be sought to create awareness of current opportunities and improve the placement statistics.

### **Item No. B 4.2: Alumni Activities**

The Board members expressed satisfaction on the increased number of alumni interactions. The members unanimously pointed out that Alumni constitute an important and critical resource for the overall development of the institution. The Alumni association in-charge should take the responsibility of growing the network and keeping it alive. It is also suggested to celebrate the silver jubilee of respective batches to keep the alumni network alive. The Chairman also suggested to take steps by the Institute to recognize successful Alumni by instituting awards.

The Chairman offered his contribution to initiate the Alumni award.

### **Item No. B5: Infrastructure and Facilities Development**

The matter of shifting the campus to a new location is discussed in detail. Dr. Raghu Kumar C, HOD Civil Engineering explained the efforts taken by the land acquisition committee for identifying suitable locations. The committee constituted by the DTE for inspecting the identified locations has not visited the locations so far. It is decided to send an immediate reminder letter for speeding up the process.

The Honourable Chairman and other members suggested that a comparison of all pros and cons of the locations inspected should be made and submitted to the committee for inspection, so that the process followed in identifying the location is clear.

### **Item No. B6: Finance report: status of four funds**

The TEQIP coordinator presented the current status of the TEQIP four funds highlighting that 89.0% of the allotted funds, inclusive of committed amount, will be expended by January 31, 2023. The Board approved the financial statement of the TEQIP II four funds.

## **PART C**

### **(Future Activities/Proposals)**

#### C1.1 International Conference on Emerging Trends in Engineering – Yukthi 2023

The Board approved the proposal for organizing the international conference. The Board also approved the budget of Rs.10 Lakhs from the Corpus Fund. The Board members suggested that sponsorship from Alumni or other sources may be sought to meet additional expenses.

#### C1.2 Financial support for Ph.D. scholars

The Board approved the proposal for granting a contingency amount of Rs.10,000/- (Rupees Ten Thousand Only) per year to each PhD scholar (full time) having no other financial support in the institute.

#### C1.3 Other proposals

The TEQIP Coordinator informed that there are several new proposals for attending and presenting papers in Conferences, participating in faculty and staff development programs, refund of MOOC Course fees and Ph.D fee, training and remedial classes for students, membership fees for professional bodies, maintenance, replacement and repair of items purchased under TEQIP II – all of which were of the conventional type, and the Board approved the same as per the existing government guidelines.

## **PART D**

### **(Other Items)**

#### **D1: CLARIFICATIONS SOUGHT**

- D1.1 The PhD (Part time) fee refund for Dr. Jaykumar M can be sanctioned only as per TEQIP guidelines released by the SPFU.
- D1.2 For faculty attending professional development programs it is decided to provide a maximum of Rs.10,000/- (Rupees Ten Thousand only) as financial support towards registration fee. The travelling allowance can be sanctioned as per Government guidelines.
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#### **D2: Revision of Vision statement of AE&I Department**

- The Board suggested not to change the vision statement of the Department for the time being as the NBA accreditation visit for the programs offered by the Department is expected soon.

The meeting concluded at 4.45 PM with the Vote of thanks, delivered by the TEQIP Coordinator.

**<End of Minutes>**