
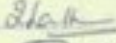

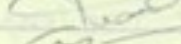
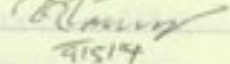



Minutes of 9th BGC meeting on 9/5/14

Member Present:

Prof. K. Gopakumar.	
Dr. J. Latha	
Prof. K. Radhakrishna Pillai	
Dr. Abdel Aziz	
Professor Babubhawan. M.	
Dr. Byju. P.P	

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting.
The items as per the agenda note were taken for discussion and approval.

minutes
PART A
procedural

Item No. A1: Confirmation of the minutes of 8th meeting of the BGC held on 06-03-2014.
The minutes of the BGC meeting held on 06-03-2014 was read and confirmed. No comments were received.

Item No. A2: The TEGIP II Coordinator presented the report of action taken based on the BGC meeting held on 06-03-2014

PART B
Status Report

Item No. B1: Status of fund position as on 30-04-2014.
The TEGIP II Coordinator presented the

status of expenditure as on 30-04-2014 as per the agenda notes. The BOB approved the same and concerned about the shortage of funds and decided to request the SPFO for the release of the next installment of funds at the earliest.

Item no-B2: status of Faculty position as on 30-04-2014

The TE&IP Coordinator presented the status of Faculty position as on 30-04-2014. Regarding faculty positions the BOB recommended the following

(i) Improve the regular faculty position in Electronics and mechanical Engineering department.

Item no-B3: status of university result.

The TE&IP Coordinator presented the status of university result. The members suggested arranging remedial classes using the service of retired faculties from reputed institutions to improve the results of Applied Electronics department. Also members suggested using the service of P.G. students in the tutorial classes.

PART - C

Discussions, Consideration and Ratifications

Item no. C.1: progress report of procurement as on 30-04-2014

Prof. Biju I.K., Procurement Nodal Officer presented the progress of Procurement as on 30-04-2014.

Item no. C1.2: Ratification of the cancelled/modified Procurement Package.

Prof. Biju I.K. Procurement Nodal Officer presented the reasons for cancellation of packages, 146 and 147.

The BOs discussed the case and ratified the cancellations.

Item no. C1.3: Ratification of the newly created Procurement Package.

Prof. Biju I.K. Procurement Nodal Officer presented the reasons for inclusion of Package 165, further NDIR analyses for the department. The BOs discussed the case and ratified the inclusion.

Item no. C11: R&D and Institutional Consultancy activities.

Dr. Ushakumary, Chemical Engineering department presented the list giving the testing rate of equipment purchased under 7EQUIP as a part of internal revenue generation.

The BOs asserted to follow the existing rules and regulations of the Government for testing and consultancy assignments and suggested to send the details of the testing rate to the Government for approval. The BOs also ratified the expert talk on "Wind energy and its utilization" and "Smart materials".

Item no. C111: Implementation of Institution Reforms

1. Accreditation Process

BOs suggested arranging "two mock accreditation" before the visit of NBA accreditation team.

2. BOC approved the plan for ISO 9001:2008 certification of the institution.

3. The TEQIP Coordinator presented draft Strategic plan of the institution for 2015-20. Regarding the objective of high competency for faculty and staff, the BOC suggested to include training programs in emerging areas for faculty members. In the case of modern learning and working environment, the BOC suggested to include new technology learning like, Moodle, blackboard etc.

Item no CIV: Equity Action Plan

The BOC approved the action plan as per agenda notes for improving the academic performance of weak students.

Dr. Radhakrishna Pillai suggested utilizing the service of Center for Research and Education for Social Transformation (CREST, Calicut), an autonomous institution under Government of Kerala for various programs for SC/ST/OBC students.

Regarding remedial classes, the BOC insisted arranging class contact hours preferably in between 5 to 15 hrs focusing academically weak students.

The BOC approved the remedial classes conducted during the academic year 2013-14 as per the details below.

2013 - 14

Sl. No	Class	Subject	Name of Faculty	No. of hrs
1	S1 S2 AE	Computer Programming C	DESNI V	15
2	S8 AE	Advanced Biomedical Instrumentation	Apoorva Srivastava	5
3	S4 CH	Fluid and Particle Mechanics	Muhamad Anzil	12
4	S6 CH	Process Dynamics and Control	Heera Viswanath	15
5	S6 CH	Mass Transfer operations II	Smiti Chopal	15
6	S8 CH	Chemical Engg. Design & Drawing II	Reshma P	15
7	S8 CH	Process Optimization	Aishwarya K	15
8	S1 S2 CE	Computer Programming C	Aishwarya K	15
9	S1 S2 CE	Basic Electronics	Steffy Maria Joseph	7
10	S1 S2 CE	Basic Electronics	Sisilick	5
11	S1 S2 ME	Basic of Electronics and Communication Engineering	Mr. Rabeek P	6
12	S1 S2 ME	Basic of Electronics and Communication Engineering	Mr. Muhammed MS	
13	S4 ME	Mechanics of Solids	Mr. Rabil P	12
14	S6 ME	Machine Design I	Mr. Alkul	
15	S3 AE XI	Electronic Circuit and Network Theory	Suresh Chandra	15
16	S3 CH	Chemical Process Principles	Mr. Reshmi Bhanu	5
17	S5 CH	Mass Transfer Operations I	Jose PP	7
18	S5 CH	Heat Transfer Operations	Cishanmayer	10
19	S7 CH	Chemical Engg Design and Drawing I	Mary Lubic	10
			Dhaneesh KP	10

20	SIS & EC	Computer Programming C	Desai V	15
21	S7 CH	Transport Phenomena	Sanki Gopal	6
22	S3 ME	Mathematics III	Prof. Anandha	9
23	S3 ME	Electrical Technology	Ortega Elizabeth Jose	5

Item no CV: Faculty and Staff development Program
 The BOC approved the faculty and staff development programs conducted as per the agenda notes (Page no 17).

The meeting closes at 5.30 PM.