

MINUTES OF 22nd MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 07.02.2020

Time: 02.30 pm

Venue: Board Room

Members present

1. Dr. L S Ganesh, IIT Madras (Chairman)
2. Dr. Elizabeth Elias, Professor, NIT Calicut (Retd.), Member
3. Dr. Najeeb K., SPFU Director
4. Mr. Rajan M K, Finance Department, Govt. of Kerala
5. Dr. Suresh Babu V, Controller of Examinations, KTU
6. Dr. Byjubai T.P., Principal, GEC Kozhikode
7. Dr. Anjana Santhakumar, GEC Kozhikode
8. Dr. Sajith P P, GEC Kozhikode

Members absent

1. Dr. Ramesh Unnikrishnan, AICTE Regional Officer & Director, AICTE nominee
2. Sri. Santhosh Kurup, CEO, ICT Academy of Kerala, Member
3. Representative from Higher Education Department, Govt. of Kerala

Dr. L S Ganesh, Chairman, Board of Governors, presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A: Procedural

Item No. A1: Confirmation of the minutes of the 21st meeting of the BOG held on 20.09.2019.

The minutes of the BOG meeting held on 20.09.2019 were read and confirmed.

PART B: Status Reports

Item No. BI: Report of the Principal.

The Principal, Dr. Byjubai T P presented a brief summary on the history and current status of the UG and PG courses. Out of the five UG programs, four are accredited by NBA for three years, up to 30.06.2010. The visit of the NBA team was conducted on 30.01.2020 to extend the accreditation over the next three years.

The application for accreditation of the UG program in Electronics and Communication is to be submitted in the current academic year. The PG programs in Chemical Engineering and Mechanical Engineering are also preparing for accreditation in the current academic year.

The BoG members suggested the following initiatives and actions:

1. Space audit to be conducted by an external agency.
2. Planning for the commencement of a UG program in Computer Science and Engineering.
3. Exploring alternative locations and ideas for a Second campus/Satellite campus.

Item No. BII: Current Faculty Position of the Institution

The Principal presented the current faculty position with qualifications. Out of the 82 sanctioned faculty posts, 72 are filled. The vacant posts as well as the temporary posts sanctioned by DTE are filled with adhoc faculty.

BoG members suggested to list the vacancies and to secure higher authorities' support for filling the posts.

Item No. BIII: Result analysis, placements and higher studies

The Principal presented the results, their analysis and statistics on student placements and students seeking higher studies. The Board members discussed the results and placements, and noted that they had improved compared to the last year. The BOG members suggested the following:

1. Conduct of a survey among students to identify their interests and plans for their future.
2. Arranging for Academic counselling for students by a third party.
3. Establishment of Product clubs (run by different batches).

Item No. BIV: Status of four funds and their utilization

The **Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund** are established to ensure that developmental activities would be continued beyond the Project period (over the next 5 years, from Nov 2017 to July 2022).

The TEQIP II Coordinator presented the status of the above four funds as given below.

Account Name	Balance (Rs.) 01/11/2017	Amount spent (Rs.)			Balance (Rs.) as on 04/02/2020
		2017-18	2018-19	2019-20	
Corpus Fund	32,14,755	1,36,830	3,87,311	335962	24,42,881
Faculty Development fund	33,29,881	84,491	1,23,585	201747	29,47,079
Equipment Replacement fund	31,94,497	Nil	2,39,916	4200	29,09,122
Maintenance Fund	32,05,394	1650	74,771	172607	29,61,336

The BoG ratified the expenses incurred so far from the four funds. The detailed statements of the expenses are furnished in Appendix I.

Also, the BoG suggested the following.

1. Preparation of Department wise-plans for the remaining period so as to utilize the complete fund by May 2022.,
2. Submission of interim reports on branch-wise utilization of funds, and benefits gained thereof, and
3. Organization of training programmes using TEQIP funds.

These will be presented in next BoG.

Item No. B V: Courses Attended by Faculty/ Staff

Faculty/staff attended 19 out station courses during the current academic year using financial assistance provided from the four funds. Also, one in-house workshop was conducted. Six Faculty development training programmes were conducted in the Institution with Government fund support.

Item No. B VII: International Conference

The BoG discussed the plan to conduct an International Conference (**International Conference on Emerging Trends in Engineering – ICETE-2020**) and suggested the following

1. Conduct of two plenary talks for all streams by experts from abroad.
2. Conduct of talks by experts from abroad by means of video conferencing.

Item No. BVIII: AICTE QUALITY IMPROVEMENT SCHEME (AQIS)

Institute has submitted proposals for FDP, MODROBS, RPS and QIP centre under AQIS.

Part C

Item No. CI: Proposals for new faculty and staff development programs, bridge and remedial classes for weak students and GATE coaching.

The BOG discussed the proposals submitted for faculty development, and suggested that they should include relevant details and justifications.

Item No. CII: Proposals for the maintenance and replacement of items purchased under TEQIP II

The BOG approved the proposals for maintenance/replacement of equipment (furnished in Appendix I).

Item No. CIII: Shifting to the new campus

The Principal informed that efforts are underway to identify a new location for shifting the Institute.

Part D

Other Items

DI. Computer/Printer Replacement

BoG approved the proposals. SPFU director suggested using the buy-back scheme.

DII Revision of four fund utilization guidelines

The BoG discussed the revisions made in the last BoG meeting concerning the utilization guidelines for the four funds. The following modifications are incorporated.

1. Research seed money projects are permitted and a RGC committee is to be formed.
2. The refreshment allowance applicable to faculty/staff training programmes will henceforth be Rs.250/day/faculty.
3. Students attending conferences for paper presentation shall be given a subsistence allowance of Rs.200/- per day.
4. Ad hoc Faculty members may be permitted to attend training programmes, and the TA will be limited to 3A class fare.

The revised guidelines are furnished as Appendix II.

It is decided to conduct the next BoG in early July 2020.

The meeting concluded at 05.00 pm.

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