MINUTES OF 13th MEETING OF THE GOVERNING BODY

GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL

(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 23.07.2015   **Venue:** GEC Kozhikode,   **Time:** 04.00 pm

Members present

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. K.P.P. Pillai, Mentor
3. Dr. Gopakumar V., SPFU Director
4. Dr. Elizabeth Elias, NIT Calicut
5. Dr. Radhakrishna Pillai, IIM Kozhikode
6. Sri. Sherif M., Additional Secretary, Higher education department
7. Sri. James Joseph, Joint Secretary, Finance Department
8. Prof. Joseph Alaxander, AICTE Nominee
9. Sri. K.T. Thomas, Managing Director, MILMA
10. Dr. Byjubai T.P., Principal, GEC Calicut
11. Dr. Abdul Hameed, GEC Calicut
12. Dr. Gigi Sebastian, GEC Calicut

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A

Procedural

Item No.A1: **Confirmation of the minutes of the 12th meeting of the BOG held on 10-04-2015.**

The minutes of the BOG meeting held on 10-04-2015 was read and confirmed. No Comments were received.

PART B

Status Reports

Item No.B1: **Status of fund position as on 30-06-2015.**

The TEQIP II Coordinator presented the status of expenditure as on 30-06-2015 as per the agenda notes. The BoG approved the expenditure statement (Agenda notes, Page No.5).

The Governing body members suggested to conduct/arrange more training programs for staff members, invited talks for UG and PG students, GATE coaching classes for UG students, soft skill training programs, Research Methodology lectures and talks from Industry experts for students. The Governing body also suggested making an action plan for improving the academic performance of the students from weaker sections.

Item No.B2:   Result Analysis (2011-15 Batch)

The Governing body members appreciated the institution for showing good academic performance of the passed out batch students. However, members concerned about the low placement rate of the institution. The Governing body members directed to present a detailed report on training programs, action plan for high intensity training and other activities before the next Board of Governors meeting.

PART C

Discussions, Considerations and Ratifications

Item No.CI: Annual report of the institution (2014-15)

The Governing body members approved the annual report (2014-15) of the institution and permitted to publish in the institution web site.

Item No.CII: Annual Budget of the institution

The Principal, Dr. Bayjubai presented the annual budget of the institution (Agenda notes, Page No.9) and the Governing body approved the budget. The SPFU Director, Dr. V. Gopakumar suggested to include TEQIP fund also in the budget.

Item No.CIII: R&D and institutional consultancy activities.

Item No. CIII.1.: Dr. Anjana S., presented the draft brochure of National Conference scheduled in second week of October 2015. The BOG suggested arranging parallel conferences for all departments. The theme of the conference shall be specific for each department. Also the Governing body suggested to slightly postponing the conference for better planning.

Item No.CIII.2: The BOG ratified the seed money projects approved by the RGC Meeting held on 18-04-2015. (Agenda notes, Page No.10).

Item No.CIV.1: The BOG ratified faculty and staff development programs as per agenda notes, page no. 11 and 12.

Item No.CV: The BOG ratified the inclusion of Thermal Camera in Procurement plan as per the agenda notes (Agenda notes, Page No.13)

Item No.CVI: The BOG ratified the expenditure for the bridge class conducted as per agenda notes, page no. 13.

Item No.CVIII: The BOG ratified expenditure under IOC as per agenda notes, page no. 13.

DI. Other Items

1. As per the revised guidelines given by NPIU for ITSS, the internal and external screening committees recommend Prof. Abdu Rahiman V., Assistant Professor, Electronics department for presenting paper at IEEE International Conference on signal and image processing applications, ICSIPA 2015, Kualalampur, Malaysia, 19th to 21st October 2015.

   The Governing body approved the proposal.

2. The Governing body members recommended to reconsider the International Travel Support Scheme (ITSS) proposal submitted by Prof. Sreelatha in the next ITSS meeting held in Thiruvananthapuram.

The meeting closes at 06.30 pm.