

**MINUTES OF 23rd MEETING OF THE BOG**  
**GOVT. ENGINEERING COLLEGE KOZHIKODE, WEST HILL**  
**(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)**

**Date: 07.12.2020**

**Time: 02.30 pm**

**Venue: Google meet**

**Members present**

1. Dr. L S Ganesh, IIT Madras (Chairman)
2. Dr. Elizabeth Elias, Professor, NIT Calicut (Retd.), Member
3. Dr. Vrinda V Nair, SPFU Director
4. Sri. Santhosh Kurup, CEO, ICT Academy of Kerala, Member
5. Dr. Najeeb K., Principal, GEC Kozhikode
6. Dr. Anjana Santhakumar, GEC Kozhikode
7. Dr. Sajith P P, GEC Kozhikode

**Members absent**

1. Dr. Ramesh Unnikrishnan, AICTE Regional Officer & Director, AICTE nominee
2. Representative from Higher Education Department, Govt. of Kerala
3. Controller of Examinations, KTU, University nominee
4. Representative from Finance Department, Govt. of Kerala
5. Director of Technical Education

Dr. L S Ganesh, Chairman (Board of Governors), presided over the meeting. The Principal of GECK, Dr. Najeeb welcomed all the members into the meeting. The items as per the agenda note were taken for discussion and approval.

**Minutes**

**PART A: PROCEDURAL**

**Item No. A1: Confirmation of the minutes of the 22<sup>nd</sup> meeting of the BOG held on 07.02.2020.**

The minutes of the BOG meeting held on 07.02.2020 were read and confirmed.

**PART B: STATUS REPORTS**

**Item No. B1: Report of the Principal.**

The TEQIP coordinator, Dr. Gigi Sebastian, presented a brief summary on the history and current status of the UG and PG courses on behalf of the Principal. Out of the five UG programs, four of them (Applied Electronics and Instrumentation, Chemical, Civil and Mechanical) secured NBA accreditation for three years from the 2017-18 to 2019-20 academic years and then gained an extension till 30.06.2023.

The SAR for ECE was uploaded on 20.02.2020 and the expert team visit is expected to happen in early 2021. The accreditation status of PG programmes was also discussed.

**The BoG members suggested the following initiatives and actions:**

1. Planning for the commencement of a UG program in Computer Science and Engineering in the 2021-22 academic year.
2. Stressed the need of space audit for starting the said UG program in Computer Science and Engineering.

**Item No. B2: Current Faculty Position of the Institution**

The TEQIP coordinator presented the current faculty position along with the respective qualifications. Out of the 83 sanctioned faculty posts, 76 are filled and functional. Presently, 36 faculty members possess PhD.

The BoG suggested to list the vacancies and also the **length of time over which each vacancy has existed**. The BoG also asked for data about **faculty pursuing PhD** under the QIP, Part-time, and other doctoral research support schemes.

**The BoG resolved to provide full financial support, irrespective of the amount, for tuition fee and registration fee only, for a maximum period of 5 years from the date of first registration, to faculty members registered in and pursuing part-time PhD programmes in India. This support can be availed of by faculty members who would have registered in PhD programmes in India in the part time mode from the 2015-2016 academic year onwards. This support scheme will be applicable beginning from the semester that has commenced in December 2019, and will not have any retrospective validity.**

One of the members raised the issue of extending this program for the period of 2017-19 also. *The Chairman assured to look into the relevant details before taking a decision with the help of the Principal and the SPFU Director.*

*The Chairman suggested to consider a one-year pension, or extended partial financial support (during and restricted to the 6<sup>th</sup> year of part time PhD), in future.*

**Item No. B3: Review of actions taken on the decisions of 22<sup>nd</sup> BoG meeting**

The TEQIP coordinator presented the actions taken on the 22<sup>nd</sup> BoG meeting.

Also, the Principal presented about the Rs.10 Crore building in the campus.

The meeting reviewed the actions taken upon the decisions of the 22<sup>nd</sup> BoG and provided the following suggestions:

1. To go ahead with the UG program in CSE unconditionally and to remove the phrase —‘subject to identification of space’ in the earlier suggestion.
2. To keep the planning and construction of the building as a top priority item.

**Item No. B4: Reports on Activities**

The TEQIP coordinator presented the details of admissions, results, placements, higher studies and faculty achievements. **4 faculties have used the four funds for FDP and**

**16 have applied for reimbursement of the expenses incurred.** The major achievements were,

- Government sanction obtained for finding new location for the Institute.
- Administrative sanction for CCF-cum-Library block (Estimate: Rs.10 crores)
- One MODROB project for Rs.20 lakhs is sanctioned to the Chemical Engineering Department. (Coordinator – Dr. Ushakumary E R)

The Board members discussed the activities and suggested the following:

1. To provide **three-year data** on the top and last ranks in admissions data and also in terms of pass %. Also, to include **number of attempts** in result analysis.
2. To consider introducing **scholarships to PG students** from the 2<sup>nd</sup> semester onwards, based on academic performance.
3. To solicit for **CSR funds**.
4. To include data about **frequency of FDPs**.
5. To include details like **no. of eligible students, no. of offers, and average salary package** in placement data.
6. To introduce **freelancing** among students through placement activity.
7. To consider **rewards to faculty and Research Scholars publishing** in good journals.
8. To introduce an **award in the name of BoG chairman** to the best outgoing student to be identified based on the failure-free academic record throughout the programme of study.

**Item No. B5: Finance Report: Status of Four Funds**

The TEQIP Coordinator presented the status of the four funds (**Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund**) as on Nov. 2020, as given below. **The current total expenditure is 19.6%.**

<b>Account Name</b>	<b>Amount on 01/11/2017</b>	<b>Total Expenditure</b>	<b>Balance as on 30/11/2020</b>	<b>Expenditure during Feb to Nov 2020</b>
<b>Corpus Fund</b>	34,14,885	13,35,147	20,79,738	4,72,084
<b>Faculty Development fund</b>	33,29,881	5,94,372	27,35,509	1,84,549
<b>Equipment Replacement fund</b>	31,94,497	2,50,486	29,44,011	1,46,574
<b>Maintenance Fund</b>	32,05,394	3,95,603	28,09,792	6,370
<b>Total</b>	1,31,44,657	25,75,608	1,05,69,050	8,09,577

The BoG ratified the expenses incurred so far from the four funds.

Also, the BoG suggested the following.

1. To think about and formulate plans for enhancing the expenditure for Institutional development.
2. To provide data on replaced equipment.

#### **Item No. B 6: Report on Purchase**

The TEQIP coordinator presented the major purchases/repairs (cost above Rs.15,000/-) done under the heads replacements and maintenance of equipments, during February 2020 to November 2020, in the BoG meet and the BoG ratified the same.

#### **Item No. B 7: International Conference**

The BoG discussed the details of the International Conference, named 'Yukthi-2021'. The estimated Budget for the International Conference is Rs.4 lakhs and a support of Rs. 3 lakhs is requested from TEQIP and the BoG sanctioned for the same.

### **Part C – NEW ITEMS**

#### **C1. NEW PROPOSALS**

The TEQIP coordinator presented the new proposals for obtaining the BoG's sanction.

#### **Item No. C1.1: Institution Level Expenses**

- i. Placement Training: Rs.5,55,000/- (Rs.Five Lakhs and Fifty-Five Thousand only)
- ii. International Conference (Yukthi-2021): Rs.3,00,000/- (Rs.Three Lakhs only)
- iii. Replacement of computer, keypad and touch pad in Applied Science Department: Rs.67,000/- (Rs.Sixty Seven Thousand only)
- iv. Replacement of Printer in TEQIP office: Rs.25,000/- (Rs.Twenty-Five Thousand only)
- v. Remedial class on Mathematics for lateral entry students (30 hours): Rs.18,000/- (Rs.Eighteen Thousand only)

#### **C1.2. Civil Engineering Department**

- i. Expenditure from Corpus fund: Rs.99,181/- (Rs.Ninety Nine Thousand One Hundred and Eighty-one only).
- ii. Expenditure from FSD fund: Rs.1,35,750/- (Rs.One Lakh Thirty-Five Thousand Seven Hundred and Fifty only).

#### **C1.3. Mechanical Engineering Department**

- i. AICTE QUALITY IMPROVEMENT SCHME (AQIS) 2020-2021.  
BoG's approval requested for applying for recognition of a QIP Centre in the Department under the AQIS scheme.
- ii. Proposals for replacement of items: Rs.5,11,000/- (Rs.Five Lakhs Eleven Thousand only).
- iii. Proposals for maintenance of items purchased under TEQIP II: Rs.25,000/- (Rs.Twenty-Five Thousand only).

#### **C1.4. Chemical Engineering Department**

- i) Proposals for student training: Rs.45,000/- (Rs.Forty-Five Thousand only).
- ii) Faculty/staff development programme: Rs.81,500/- (Rs.Eighty-One Thousand Five Hundred only).
- iii) Research seed money projects: Rs.4,10,000/- (Rs.Four Lakhs Ten Thousand only).
- iv) Proposals for replacement of items: Rs.3,83,000/- (Rs.Three Lakhs Eighty Three Thousand only).

#### **C1.5. Applied Electronics & Instrumentation Engineering Department**

- i) Proposals for new faculty/ staff/student development programs: Rs.66000/- (Rs.Sixty-Six Thousand only).
- ii) Proposals for replacement of items: Rs.2,37,000 (Rs.Two Lakhs Thirty-Seven Thousand only)

The BOG discussed the proposals and sanctioned all of them as detailed in agenda notes.

#### **C2. Shifting to the new campus**

The TEQIP coordinator reported about the proposal submitted to the Government of Kerala to allocate an approximate amount of Rs.5000 lakhs (Rs.50 crores) for acquiring land in a convenient location identified near Kozhikode city.

The BoG agreed with the proposal.

### **Part D: OTHER ITEMS**

#### **D1. Approval of revised TEQIP II committees**

The TEQIP coordinator presented the new committees formed for managing the four funds, with Prof. Premson Y, Associate Professor, Department of Applied Electronics & Instrumentation Engineering as coordinator. The committee members are listed in Appendix 1.

The BOG approved the new committees.

#### **D2. Revision of four fund utilization guidelines**

**The BoG approved the following clauses to be included in the four fund utilization guidelines for imparting training for utilizing the online platforms.**

The modifications are required in the sections 2 and 3 of the four fund utilization guidelines.

### **SECTION 2. GUIDELINES FOR FSD PROGRAMMES USING FOUR FUNDS**

12. Online training programs for faculty and staff may be permitted on subject-oriented, interdisciplinary, or research related STTP/FSD/Workshop for a maximum of 6 days per program. The honorarium for expert faculty shall not exceed Rs.1000/- (Rs.One Thousand) per hour subjected to a maximum of Rs.3000/- (Rs.Three Thousand) per day for faculty from Government/aided/accredited engineering colleges and industry. For faculty from IITs/IISc honorarium may be Rs.5000/- (Rs.Five Thousand) per day.

### **SECTION 3. GUIDELINES FOR THE CONDUCT OF STUDENT SUPPORT PROGRAMMES**

14. Online training programs for students may be permitted on subject-oriented, interdisciplinary areas, or software training/Workshops. The honorarium for expert faculty shall not exceed Rs.1000/- (Rs.One Thousand) per hour subjected to a maximum of Rs.3000/- (Rs.Three Thousand) per day for faculty from Government/aided/accredited engineering colleges and industry. For faculty from IITs/IISc honorarium may be Rs.5000/- (Rs.Five Thousand) per day.

The Principal delivered the vote of thanks.

**The meeting concluded at 04.50 PM.**

<END of Minutes>

### **Appendix-1**

#### **TEQIP II Committees and Members**

**1. Coordinator: Prof. Premson Y, (Dept of Applied Electronics and Instrumentation)**

**2. Academic committee**

- i. Prof. Ansu V (Convener)(Civil Engg Dept)
- ii. Dr. Jasseela S(Mechanical Engg Dept)
- iii. Prof. Suma K(Chemical Engg Dept)
- iv. Dr. Baburaj M(Applied Electronics and Instrumentation Dept)

**3. Finance Committee**

- i. Dr. Rojisha V C (Convener)(Applied Science Dept)
- ii. HOD Mechanical
- iii. HOD Chemical
- iv. HOD Civil
- v. HOD Applied Electronics & Instrumentation

**4. Purchase Committee**

- i. Dr. Sreejith B (Convener)( Mechanical Engg Dept)
- ii. Dr. Beula C (Chemical Engg Dept)
- iii. Dr. Ragesh P P(Civil Engg Dept)
- iv. Dr. Abdu Rahiman V(Applied Electronics and Instrumentation Dept)

**5. Research Guidance Committee**

- i. Dr. Anirudhan P (Convener)( Mechanical Engg Dept)
- v. Dr. Shajee Mohan B S Applied Electronics and Instrumentation Dept)
- ii. Prof. Suma K(Chemical Engg Dept)
- iii. Prof. Bindurani P(Civil Engg Dept)