

15<sup>th</sup> BOG Meeting on 06/04/2016

Members Present:-

- |                               |  |
|-------------------------------|--|
| 1. Prof. K. Gopakumar         |     |
| 2. Dr. K.P.P. Pillai          |     |
| 3. Dr. Elizabeth Ekan         |     |
| 4. James Joseph               |     |
| 5. Joseph Alexander           |     |
| 6. K.N. SPSIKUMAR             |     |
| 7. Dr. R. Radhakrishna Pillai |     |
| 8. Gigi Sebastian             |    |
| 9. Dr. V. S. Shukla           |  |

Dr. K. Gopakumar, Chairman, Board of Governors Presided over the meeting. The items as per the agenda note were taken for discussion and approval.

minutes

PART A

Procedural

Item no. A1: Confirmation of the minutes of the 14<sup>th</sup> meeting of the BOG held on 05-12-2015.

The minutes of the BOG meeting held on 05-12-2015 was read and confirmed. No comments were received.

PART B

Status Reports

Item no. B1: Status of Fund Position as on 31-03-2015

The TRECIP II Coordinators presented the status of expenditure as on 31-03-2015 as per the agenda notes. The total expenditure was 823.68 Lakhs. The BOG approved the expenditure

Statement. Dr. K. P. P. Pillai Suggested Initiating steps for improving the expenditure under R & D III C and Institutional Management Capacity Enhancement

Item No. B II: First Semester Result Analysis - 2015  
The governing body members suggested arranging remedial classes and invited lectures for improving the results.

### PART C

Discussions, Considerations and Ratifications

Item No. C I.1. The governing body approved the following four Parallel National Conferences (1<sup>st</sup> National Conference) Proposed to organize in August 2016.

1. Mechanical Engineering - Energy and Sustainable Technologies
2. Civil Engineering - Green Technologies for Sustainable Construction
3. Applied Electronics and Instrumentation Engineering - Signal Processing
4. Chemical Engineering - Innovations in Chemical Process and Technology

Dr. K. Gopakumar, Chairman, Board of Governor Suggested arranging a technical conference at a suitable venue for all institutions in Kerala on a specific topic under TEQIP II arranged by SPFO

- C II.1. The Board of Governors ratified the Training Programs attended by the faculty and staff members as per the agenda notes (Pages nos 8, 11)
- C III. The Board of Governors ratified the following expenditure under III C as per agenda notes.
1. Membership renewal with ICT Academy of Kerala, the expenditure incurred is Rs. 57,250/-



CIV. The Board of Governors ratified the expenditure of Rs. 47,880/- towards the execution of ISO Certification as per the agenda notes.

CV. The Board of Governors ratified the following Academic Support Programs as per the agenda notes

Sl. No	Name of Program	Expenditure
1	Remedial class for B.Tech Students, Mechanical Engineering CH - Department	Rs - 19,800/-
2	Remedial Class for B.Tech Students, Mechanical Engineering	Rs - 27,000/-
3	Personality development course by KIRPAOS for first Semester B.Tech SC/ST Students	Rs - 2420/-
A	Workshop on Additive Manufacturing and Prototyping	Rs - 35,265/-

EVI The Board of Governors ratified the other expenditure given below as per agenda notes in page no-13 and 14

	IOE	Expenditure Rs
1	Maintenance and repair of computers in the CAD Lab	18,100
2	Maintenance and repair of ACS in the CAD Lab	4,950
3	Sticker work for the various boards in the Central Library	32,900
4	Calibration of 3000 kN Compression Testing machine in the MT Lab	34,350
5	Sticker work billing charges in connection with the Accreditation work in CH Department	42,000
6	Sticker work for boards showing list of experiments in the Physics and Chemistry Lab	17,300

Purchase of Syringe for m-Tech Project for  
Chromatograph Mass Spectroscopy @ 2920

Lining up of Sun Control film for the window  
glass of Research lab of CH Department 2500

Sticker work for the name boards for various  
labs and faculty rooms 27990

Plumbing and electrification work for the  
installation of Biomass gasifier 5060

To execute Annual maintenance contract  
with M/S Supra Electronics for the  
maintenance for 3 UPSs installed in  
Chemical department 170895

Repair of laptop computers - 3 nos and  
Desktop computers - 2 nos in Civil  
Engineering Department 8450

Repair and maintenance of batteries  
connected to the 30kVA UPS and  
5kVA UPS in the AECIL Department 9700

Refilling Toner in the Printer 450

#### D. Other Items

##### D1. Discussion on Accreditation

Regarding NBA accreditation preparation,  
the Board of Governors suggested to implement  
the following steps at the earliest.

1. Improve the internet connectivity in all  
locations inside the campus

2. Increase the utilization of online Journals



Subscribed by the institution.

3- Improve the Digital library facility by adding more NPTEL Videos and quality online courses

D2- The Board of Governors suggested sending Faculty members at National Institute of Design, Ahmadabad under faculty and staff development program.

D3- Under International Travel Support scheme (1955) during project periods there is no restriction on number of programs a faculty member can attend. As per 1955 guidelines of NPIU internal and external peer scrutiny committee shall be arranged to scrutinize the proposals. The recommended proposals need to send by mail to governing body members for prior approval.

The meeting closes at 04:00 pm.

