

MINUTES OF 14th MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 05.12.2015

Time: 02.30 pm

Members present

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. K.P.P. Pillai, Mentor
3. Prof. V. Santhakumari., Senior Joint Director, DTE
4. Dr. Radhakrishna Pillai, IIM Kozhikode
5. Dr. Byjubai T.P., Principal, GEC Kozhikode
6. Sri. K.T. Thomas, Managing Director, MILMA
7. Sri. James Joseph, Joint Secretary, Finance, Govt. of Kerala
8. Dr. Abdul Hameed, GEC Kozhikode
9. Dr. Gigi Sebastian, GEC Kozhikode

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A

Procedural

Item No.A1: Confirmation of the minutes of the 13th meeting of the BOG held on 23-07-2015.

The minutes of the BOG meeting held on 23-07-2015 was read and confirmed. No comments were received.

PART B

Status Reports

Item No.B1: Status of fund position as on 30-11-2015.

The TEQIP II Coordinator presented the status of expenditure as on 30-11-2015 as per the agenda notes. The total expenditure was 790.21 lakhs. The BoG approved the expenditure statement. Dr. K.P.P. Pillai and Prof. Santhakumari suggested initiating steps for improving the expenditure under R&D, IIC and Institutional Management Capacity Enhancement.

PART C

Discussions, Considerations and Ratifications

Item No. CI.1.: The Board of Governors meeting approved the report (as per agenda notes) on “National Conference on Emerging Trends in Engineering” organized on 30th and 31st October 2015.

Dr. K. Gopakumar, Chairman, Board of Governor suggested arranging a technical conference at a suitable venue for all institutions in Kerala under TEQIP II arranged by SPFU.

CI.2. The BoG ratified the following programs under R&D activities.

1. “Mathematics and Applications” by **Prof. Vittal Rao, IISc. Bangalore**, 28th - 29th October 2015
2. “Workshop on Research Methodology” for M. Tech students, 26th to 27th October 2015

CI.3. The Board of Governors instructed to take steps for applying sponsored projects by DST, CSIR etc.

CI.1. The Board of Governors ratified the training programs attended by the faculty and staff members as per the agenda notes (Page nos. 8 and 9).

CI.1. The Board of Governors ratified the following programs under IIC as per agenda notes.

Sl. No.	Name of the Program	Duration and Date	Venue	Expenditure
1	Internship Mechanical Engineering Students (5)	08/06/2015 To 07/07/2015	Kerala SIDCO Tool Room cum Training Centre, Panthrankavu	12000
2	Internship Civil Engineering Students (5)	18/05/2015 To 01/08/2015	Movin Builders and Property Developers Pvt . Ltd., Calicut	16500
3	Expert talk 3 rd semester ME students	23-11-2015	Rajeev T.P., MD, Clarion Engineering, UAE	3658

CIV. The 9th BoG meeting approved the plan for ISO 9001: 2008 certification of the institution. Subsequently, as per the procurement guidelines of the World Bank, we have initiated the hiring of services for consultancy service for implementing ISO procedures. We have prepared a ToR (Terms of reference) for the work and approved by SPFU, NPIU and World Bank. Thereafter, we have prepared a RFP (Request for proposal) as per NPIU guidelines using PMSS (Procurement Management Support System) and sent to SPFU and NPIU for approval. After approval, we have awarded the contract to M/S. Zandig TQM Solutions, Coimbatore for Rs, 1, 40,000(Excluding existing service tax). Three training sessions were already completed.

The Board of Governors ratified the steps taken for implementing ISO certification as per the agenda notes.

CV. The Board of Governors ratified the academic support programs as per the agenda notes (Page No. 11).

CVI. The Board of Governors ratified the other expenditure given below as per agenda notes in page no.12.

Sl. No	Purpose	Expenditure (Rs.)
1	10 mbps optical fibre internet connection with static IP (BSNL) for video conferencing system and examination system.	514140
2	Consumables such as Chemicals, Filter paper etc. for Chemical Engineering department	20807
3	Numbering of the assets purchased under TEQIP II	7850

D. Other items

D1. Discussion on Accreditation.

Regarding NBA accreditation preparation, the Board of Governors suggested to implement the following steps at the earliest

1. Place quality display boards at prominent locations.
2. Update the web site with faculty qualifications, research publications and other achievements.
3. Create a virtual tour in the institution web site.

D2. The obligation towards differently-abled students and staff, the Board of Governors decided to initiate the steps for the lift maintenance work on top priority and decided to meet the expenditure from TEQIP II under the head “Incremental Operating Cost”.

D3. The Board of Governors appreciated the Chemical department for preparing the safety manual and approved the same.

The meeting closes at 04.00 pm.